

Pending Messages

The PENDING area lists the repeat voice messages and e-mails that are scheduled to go out.

- Scheduled calls and e-mails can easily be canceled by deleting them. To delete one or more calls or e-mails, check the box in the Select column and then click Delete.

- You can also view the number of times that a message was previously sent to a company. Adjust the date range, to view various time spans.